



- District must create RFP.
- District must cause a notice to be published in a local newspaper 10 days before bid opening.
- Each bidder must receive at least 3 days' notice of the time and place of the bid opening.
- Bids must be opened by District at public bid opening where contents of bids must be announced.
- Electronic bid opening process is allowed as long statutory safeguards found in [105 ILCS 5/10-20.21](#) are followed

PURCHASES THAT ARE EXEMPT FROM BIDDING

- Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part (i.e. LAWYERS, CONSULTANTS);
 - *Note: The engagement of Architects, Land Surveying Services and Engineering Services falls under the requirements of the [Illinois Local Government Professional Services Selection Act, 50 ILCS 510/1 et seq.](#)
- Contracts for the purchase of perishable foods and perishable beverages;
 - "Note: If purchase of foods is part of a lunch or meal program, Districts must conform with Grant Accountability and Transparency Act GATA requirements.
- Unforeseen revisions, that are not the fault of the contractor, to properly bid projects that are NOT more than 10% of the initial cost
- Maintenance, servicing or repair of equipment that is best suited for the manufacturer or servicing agent rather than a third party;
- Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services;
- Contracts for repair, maintenance, remodeling, renovation, or construction, or a single construction project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility;
- Contracts for goods or services procured from another governmental agency;
- Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph;
- Emergency expenditures which are approved by 3/4 of the members of the Board of Education;
- State master contracts authorized under Article 28A of this Code; and (xvi) contracts providing for the transportation of pupils, which contracts must be advertised in the same manner as competitive bids and awarded by first considering the bidder or bidders most able to provide safety and comfort for the pupils, stability of service, and any other factors set forth in the request for proposal regarding quality of service, and then price.
- Pupil transportation is technically exempt from bidding but must still be awarded through competitive bidding based on the bidder most able to provide safety and comfort to pupils, stability of service, and any other factors set forth in the request for proposal regarding quality of service, and then price.